**Put THE BOTTOM OF this page visible ON your shipping container.**

**LEAVE THE REMAINING PAGES INSIDE THE CASE.**

**If the ITEM(S) being returned have BEEN USED IN A radioactively contaminated area, please check “A” box.**

**if not please check “N/A” box.**

**--------------------------------------------------FOLD HERE--------------------------------------------------**

**RA#**

**A**  **N/A**

**Return no.**

|  |
| --- |
| **CUSTOMER BILLING INFORMATION: CUSTOMER SHIPPING INFORMATION: (Check  if same as ‘Bill To’)** |
| |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **YOUR PURCHASE ORDER NUMBER:** | | |  | |  | | | | | | | **Company:** |  | | | | | **Company:** |  | | | | **Address:** |  | | | | | **Address:** |  | | | | **City:** |  | | | | | **City:** |  | | | | **State/Province:** |  | | | | | **State/Province:** |  | | | | **Zip/Postal Code:** |  | **Country:** | |  | | **Zip/Postal Code:** |  | **Country:** |  | | **Phone:** |  | | | | | **Phone:** |  | | | | **Fax:** |  | | | | | **Fax:** |  | | | | **Email:** |  | | | | | **Email:** |  | | | |

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| **PAYMENT AND SHIPPING INFORMATION** |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Payment method** | VISA |  |  | **Shipping carrier and service** | UPS | Fastest |  | Cheapest |  |
| MASTERCARD |  | FedEx | Fastest |  | Cheapest |  |
| Account#: | | | | |
| Payment in Advance |  | Other (specify) | Carrier:  Service: | | | |
| Approved Terms |  | Account#: | | | |

\*Note: **Duties & Taxes are the responsibility of the Customer**

*Please be advised that an unauthorized charge on Zetec account is subject to a standard handling fee.*

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| **Expedite: Yes**  **No** |
| **NOTE: All Expedites are subject to Addition Fees** If expediting, please email us at [customerservice@zetec.com](mailto:customerservice@zetec.com) or fax us at 425-974-2701 with the shipping tracking number to insure more efficient processing of your order. |

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| --- | --- | --- |
| **PRODUCT INFORMATION** *\*Note: probes and cables are non-returnable items* | | |
|  | **PRODUCT(s)** | **SERIAL NUMBER(s)** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |

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| **REQUESTED SERVICES** |
| **Calibration Type (Select one)**  No calibration required  NIST Traceable Standard Calibration  NIST Traceable Standard Calibration including “As-Found / As-Left Calibration Data (ASFAL)  **NOTE: For As-Found / As-Left Data requirements, additional fees apply.**  ISO/IEC 17025 Accredited Calibration including expanded uncertainties  **NOTE: For 17025 accredited calibration, additional fees apply.** |
| **Requested Calibration Interval, please also specify in your PO requirements.**  6 months 12 months  Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Yes No **Do you require repair(s)?**  If yes, explain in detail why instrument is being return for repair?  **NOTE: An evaluation fee will be applied if the quoted repair charges are not accepted** |

**Shipping Instructions:**

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| **World-class Products, Worldwide Service**  Zetec Service Centers are located at strategic locations in the world to support you with calibration, repair, parts, and maintenance services. For more information about available services according to model type, contact: [**customerservice@zetec.com**](mailto:customerservice@zetec.com) |

* Insure your product and use a shipper that provides a tracking number or confirmation of delivery. Zetec is not liable for any inbound / in-transit damage.
* To help expedite service, please ensure the RA # is BOLDLY printed on the outside of the shipping container. Your Return Authorization Number is listed on the first page.
* Use sturdy packaging.
* Make sure the packaging is large enough to put adequate padding around the contents.
* Use appropriate packing material. Examples: loose "peanuts", densely packed shredded paper & bubble wrap.
* Use a minimum of 2" to 3" of packing material all around the item - more for fragile items.
* Use enough packing material so that item does not shift or move during transit.

|  |  |  |  |  |
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| **Zetec Corporate Headquarters**  8226 Bracken Place SE, Suite 100  Snoqualmie, WA 98065  USA  Toll Free: 800-643-1771 (U.S. only)  Phone: 425-974-2700  Fax: 425-974-2701  [customerservice@zetec.com](mailto:customerservice@zetec.com)  [service.usa@zetec.com](mailto:service.usa@zetec.com) | **Zetec Canada**  875 boul. Charest Ouest, Suite 100  Quebec, Quebec  G1N 2C9  Canada  Phone: 418-266-3020  Fax: 418-263-3742  [customerservice@zetec.com](mailto:customerservice@zetec.com)  [service.canada@zetec.com](mailto:service.canada@zetec.com) | **Paris Office**  Air Park Paris Sud  3 avenue Jeanne Garnerin  ZAC des Hauts de Wissous  Bâtiment B5 Le Pélican  91320 WISSOUS  Phone: 00 33 1 60 92 39 39  Fax: 00 33 1 60 92 39 40  [customerservicefrance@zetec.com](mailto:customerservicefrance@zetec.com)  [service.europe@zetec.com](mailto:service.europe@zetec.com) | **DaeJeon Korea Office**  Rm.608 Hanshin S Meca  65, Techno 3-ro, Yuseong-Gu,  DaeJeon, 34016, Korea  Phone: +82 42 336 7560  Fax: +82 42 336 7561  [customerservicekorea@zetec.com](mailto:customerservicekorea@zetec.com)  [service.korea@zetec.com](mailto:service.korea@zetec.com) | **Shanghai Office**  Room 907, Building D,  E-Link Word, No. 1777  Hualong Rd., Qingpu Dist.  Shanghai 201799, China  Phone: +86 18501697185  Fax: +86 2139105923  [customerservice@zetec.com](mailto:customerservice@zetec.com) |