



RETURN AUTHORIZATION INFORMATION

Evaluation, Repair and/or Calibration
(Please complete this form and include it with your return.)

SLP006FA Rev. A

Return no.

CUSTOMER BILLING INFORMATION:		CUSTOMER SHIPPING INFORMATION: (Check <input type="checkbox"/> if same as 'Bill To')	
YOUR PURCHASE ORDER NUMBER:			
Company: _____		Company: _____	
Address: _____		Address: _____	
City: _____		City: _____	
State/Province: _____		State/Province: _____	
Zip/Postal Code: _____	Country: _____	Zip/Postal Code: _____	Country: _____
Phone: _____		Phone: _____	
Fax: _____		Fax: _____	
Email: _____		Email: _____	

PAYMENT METHOD: (select one)	RETURN SHIPPING METHOD: (select one)
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<input type="checkbox"/> Credit Card	<input type="checkbox"/> VISA <input type="checkbox"/> MasterCard
<input type="checkbox"/> Payment in Advance	Please refer to Quote for payment details.
<input type="checkbox"/> COD	Only available if using UPS method of shipment
<input type="checkbox"/> Approved Terms	Net 30 – With Approved agreement with Zetec

<input type="checkbox"/> UPS	<input type="checkbox"/> UPS Red (1-Day)	<input type="checkbox"/> UPS Blue (2-Day)	<input type="checkbox"/> UPS Saver (3-Day)	<input type="checkbox"/> Ground
<input type="checkbox"/> Fed Ex	<input type="checkbox"/> Priority Overnight	<input type="checkbox"/> Standard (1-Day)	<input type="checkbox"/> Economy 2-Day	<input type="checkbox"/> Express Saver 3-Day
<input type="checkbox"/> Other				

YOUR FREIGHT ACCOUNT NO.

*Note: **Duties & Taxes are the responsibility of the Customer**

Please be advised that an unauthorized charge on Zetec account is subject to a standard handling fee.

Expedite: Yes <input type="checkbox"/> No <input type="checkbox"/>
NOTE: All Expedites are subject to Addition Fees If expediting, please email us at customerservice@zetec.com or fax us at 425-974-2701 with the shipping tracking number to insure more efficient processing of your order.



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PRODUCT INFORMATION		<i>*Note: probes and cables are non-returnable items</i>
	PRODUCT(s)	SERIAL NUMBER(s)
1		
2		
3		
4		

REQUESTED SERVICES	
<input type="checkbox"/> NIST Traceable Standard Calibration (or) <input type="checkbox"/> NIST Traceable Standard Calibration including "As-Found / As-Left Calibration Data (ASFAL)" NOTE: For As-Found / As-Left Data requirements, additional fees apply.	Calibration not required <input type="checkbox"/>
<input type="checkbox"/> 6mos. <input type="checkbox"/> 12mos. *Requested Calibration Interval	
<input type="checkbox"/> Yes <input type="checkbox"/> No Do you require repair(s)?	
If yes, explain in detail why instrument is being return for repair?	

SHIPPING INSTRUCTIONS:

- ✓ Insure your product and use a shipper that provides a tracking number or confirmation of delivery. Zetec is not liable for any inbound / in-transit damage.
- ✓ To help expedite service, Please ensure the RA # is BOLDLY printed on the outside of the shipping container. Your Return Authorization Number is listed at the top of this page.
- ✓ Use sturdy packaging.
- ✓ Make sure the packaging is large enough to put adequate padding around the contents.
- ✓ Use appropriate packing material. Examples: loose "peanuts", densely packed shredded paper & bubble wrap.
- ✓ Use a minimum of 2" to 3" of packing material all around the item - more for fragile items.
- ✓ Use enough packing material so that item does not shift or move during transit.

World-class Products, Worldwide Service

Zetec Service Centers are located at strategic locations in the world to support you with calibration, repair, parts, and maintenance services. For more information about available services according to model type, contact:
customerservice@zetec.com

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